



INSTRUCTION SHEET

ENJOY TAX FREE STATUS NOW

Tax-free benefit does not occur automatically and to benefit from this savings, all customers are now required to apply for the exemption from **each US online store**. For existing users, you must edit your shipping address on your favorite sites as follows:

Changes are highlighted in red:

Name:	FirstName LastName
Address Line 1:	7950 NW 77th ST STE 3
Address Line 2:	JM(insert your box #)
City	MEDLEY
State,	Florida
Zip Code:	33195-2137

First Step: Download the Tax Exempt Certificate which is available at <https://klicknshipexpress.com/wp-content/uploads/2022/08/Florida-Certificate-of-Forwarding-Agent-Address.pdf>

For **Walmart**, click on <https://www.walmart.com/taxexempt/>.

For **eBay**, click on <https://www.ebay.com/help/buying/paying-items/paying-tax-ebay-purchases?id=4771&st=12&pos=2&query=Paying%20tax%20on%20eBay%20purchases&intent=sales%20tax%20exempti%20&docId=HELP1425#section2>

For Amazon, request Tax-Free Status in 5 easy steps!

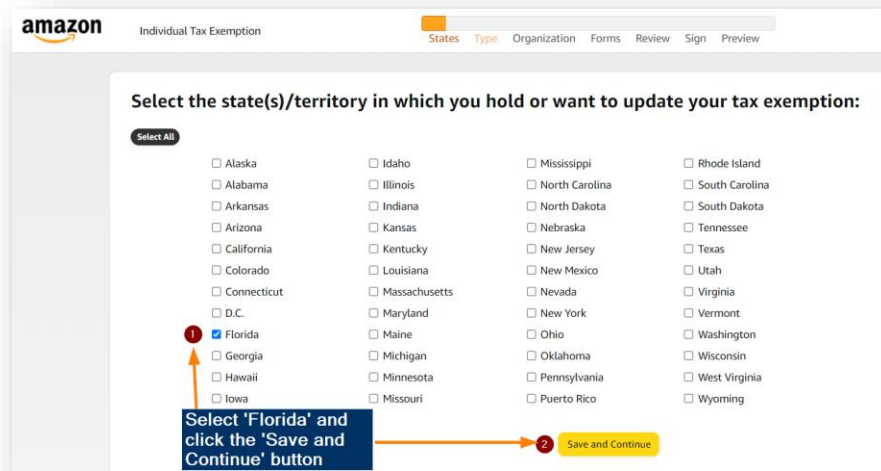
STEP 1:

Customers with Individual accounts should copy and paste the following Tax-Exemption link onto their browsers:

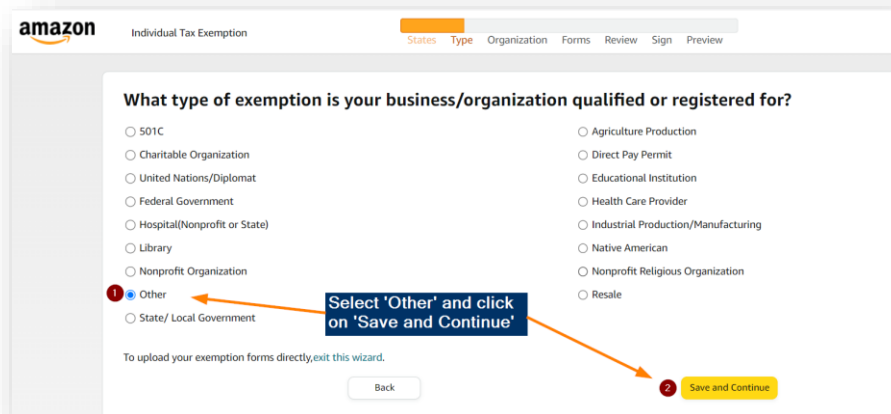
Click

https://tax-exemption.amazon.com/wizard/exemptionStates?openid.assoc_handle=amzn_ecm_us&openid.claimed_id=https%3A%2F%2Fwww.amazon.com%2Fap%2Ffid%2Ffamzn1.account.AHC3WRSSUTWNOJOZJWLEVQJVMKA&openid.identity=https%3A%2F%2Fwww.amazon.com%2Fap%2Ffid%2Ffamzn1.account.AHC3WRSSUTWNOJOZJWLEVQJVMKA&openid.mode=id_res&openid.ns=http%3A%2F%2Fspecs.openid.net%2Fauth%2F2.0&openid.op_endpoint=https%3A%2F%2Fwww.amazon.com%2Fap%2Fsignin&openid.response_nonce=2022-08-09T21%3A58%3A20Z4266426937573369404&openid.return_to=https%3A%2F%2Ftax-exemption.amazon.com%2Fwizard%2FexemptionStates&openid.signed=assoc_handle%2Cclaimed_id%2Cidentity%2Cmode%2Cns%2Cop_endpoint%2Cresponse_nonce%2Creturn_to%2Cns.pape%2Cpape.auth_policies%2Cpape.auth_time%2Csigned&openid.ns.pape=http%3A%2F%2Fspecs.openid.net%2Fextensions%2Fpape%2F1.0&openid.pape.auth_policies=http%3A%2F%2Fschemas.openid.net%2Fpape%2Fpolicies%2F2007%2F06%2Fnone&openid.pape.auth_time=2022-08-09T21%3A57%3A45Z&openid.sig=mzprk427VaQdNhYVu8R%2BhJzsdA8nxRCPct2hzFhaGs%3D&serial=&

Step 2: The following screen will appear. Please follow instructions on illustration below:



Step 3: Please follow instructions on illustration:



Step 4:

Following the instructions on the snapshot below, upload the 'Florida Certificate of Forwarding Address' [FORM DR-14 FAA] included as an attachment in the email announcing the Tax-Free benefit. Contact APG Customer Services at customerservice@apg-global.com for assistance in obtaining the certificate.

The screenshot shows the Amazon Individual Tax Exemption upload page. At the top, the Amazon logo and 'Individual Tax Exemption' are visible, along with navigation tabs for States, Type, Organization, Forms, Review, Sign, and Preview. Three numbered callout boxes provide instructions: 1. 'Upload the 'Florida Certificate of Forwarding Agent Address' included as an attachment on the announcement email. Save the certificate onto your computer.' 2. 'Click on 'Choose File' and search for the file in the location it was saved.' 3. 'Click 'Upload''. The main content area includes a warning message: 'Based on the information you provided we cannot generate a blanket certificate for FL. Please use the browse button below for uploading your tax exemption documents.' Below this is a detailed upload instruction: 'Upload your certificate from your computer. Files must be less than 4MB in size. We accept pdf, jpg, gif, and png file formats. Microsoft Word documents (doc or docx) are not supported at this time. Send any questions to auto-exempt@amazon.com or upload documents after converting them to pdf. NOTE: Please upload the requested exemption document(s) in each box below. If you have multiple exemption documents for a specific upload box, they must be combined into one PDF for upload.' The specific upload box is titled 'Upload Florida Consumer's Certificate of Exemption Form DR-14' with 'Jurisdictions(s): FL'. It contains a 'Choose File' button and the text 'No file chosen'. Below the box is a checkbox for agreeing to the Amazon Tax Exemption Program Terms and Conditions, and 'Upload' and 'Go back' buttons.

Step 5:

Done! The following screen will appear confirming the successful submission. The applications we generated as trials were approved within 24 to 48 hours. Once approved, Sales Taxes should not be applied on most Amazon purchases. There are exceptions. To learn more please contact Amazon directly.

The screenshot shows the successful upload confirmation screen. At the top, a green checkmark icon is followed by the text: 'You've successfully uploaded the following tax exemption certificates: Upload Valid Exemption Documentation'. Below this, a message states: 'Our Customer Service team will review your documentation within 24 hours. If we need additional information to process your documentation, our Customer Service team will contact you by e-mail.' The main content area repeats the upload instructions: 'Upload your certificate from your computer. Files must be less than 4MB in size. We accept pdf, jpg, gif, and png file formats. Microsoft Word documents (doc or docx) are not supported at this time. Send any questions to auto-exempt@amazon.com or upload documents after converting them to pdf. NOTE: Please upload the requested exemption document(s) in each box below. If you have multiple exemption documents for a specific upload box, they must be combined into one PDF for upload.' The specific upload box is titled 'Upload Valid Exemption Documentation' with 'Jurisdictions(s): FL'. It contains a file selection button labeled 'Seleccionar archivo' and the text 'Sin archivos seleccionados'. Below the box is a checkbox for agreeing to the Amazon Tax Exemption Program Terms and Conditions, and 'Upload' and 'Go back' buttons.

For any questions, please contact Customer Services at info@klicknshipexpress.com